SHIA POST GRADUATE COLLEGE

LUCKNOW

•••••• Criterion 1 - Curricular Aspects ••••••

1.1.2.

College adheres to the Academic Calendar

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1.1.2. The institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation (CIE)

Evaluation of the performance of students is an integral part of the teaching-learning process and it reflects the outcome of all the efforts that go into grooming the learners. A fair evaluation system requires that sanctity should be observed in the conduct of various tests, assessments and examinations. Earlier, the exams used to be an annual ritual and were conducted at the end of each academic session which was not very effective in assessing the true potential of students. Going by the standard pedagogical approach assessment should be a continuous process in every educational institution. Therefore, various universities including the University of Lucknow have incorporated this concept in their academic schedule. Shia P.G. College being an associated college of Lucknow University adheres to the academic calendar for the conduct of CIE (Continuous Internal Evaluation). The University of Lucknow, which is our affiliating body provides guidelines to prepare the college exam schedule for all internal and external exams. All the rules pertaining to the conduct of exams are meticulously followed for an appropriate programme and course outcome. To attain the said objective the college strictly follows the '**Academic Year Calendar**' for conducting all internal and external examinations.

The schedule reflecting dates of all exams is circulated to the students and the same is displayed on the college notice boards and on the college website as well.

The University of Lucknow has a well defined criteria for evaluation according to which the performance of students is evaluated in terms of percentages of marks that may be converted to grade points. Evaluation of each course is supposed to be done through a Continuous Internal Assessment (CIA) by the concerned course teacher as well as by the end semester exam and has to be consolidated at the end of the course. The distribution of marks is as follows:

1. Internal Assessment – 20% weightage of a course
   - **a)** Project/ Assignment – 10 Marks
   - **b)** Presentation on given Project/ Assignment – 05 Marks
   - **c)** Attendance/ Activities – 05 Marks
2. End Semester Exam – 80% weightage of a course

The college conducts the following internal exams to assess the students and adhere to the policies provided by the university and the institution.

1. Entry Level tests
2. Unit tests
3. Semester-wise internal exams
4. Project & Assignments
5. Mid-term exams
6. Semester-wise practical Exams

After the exams are conducted, evaluation is done under strict surveillance of the Examinational Cell of the College.

- The evaluated marks are checked and rechecked to avoid discrepancies.
- College has constituted data resource cell namely SCDRC which upload internal marks in the university website adhering strictly to the dates scheduled in the academic calendar.
- If there are any changes in the schedule of the Internal Examinations or End Semester Examinations or Annual Examinations, as per the directions of the University of Lucknow, the same is intimated to the students through the website and student E-Mail IDs.